



# CONSERVATION EASEMENT PROGRAM LIAISON

SKAGIT CONSERVATION DISTRICT

## THE POSITION

The Conservation Easement Programs Liaison assists NRCS, the State Conservation Commission (SCC), land trust organizations/program applicants, and Conservation Districts with successfully implementing the ACEP and RCPP programs offered by NRCS; where feasible, matching federal, state and local conservation easement programs. Districts with successfully implementing the ACEP and RCPP programs offered by NRCS; where feasible, matching federal, state and local conservation easement programs. Funding for this position is currently provided by USDA NRCS and SCC for the period of approximately 24-months with options to extend funding for an additional three years; funding is subject federal or state availability of funds. This position directly reports to the Skagit Conservation District Manager but due to the statewide nature of the work will generally be self-directed in day-to-day coordination with NRCS, SCC, the Washington Association of Land Trusts (WALT), and land trust/program applicant partners requesting assistance. The position has the option to be fully remote or hybrid at the Skagit CD (or other host CD).

## THE DUTIES

The Liaison gathers and assembles data as requested by partners, independently schedules their time and follow-up, while coordinating that time with the principle planner in charge of the project, land trust, and NRCS or SCC staff.

This person shall become knowledgeable of NRCS ACEP and RCPP program criteria, paperwork, required processes timing and submittals, community coordination, local government filing, and other requirements associated with ACEP or RCPP and other related state/local conservation easement process requirements.

This person will work closely with eligible entities, primarily land trusts, and NRCS to ensure applications are submitted correctly and the project successfully proceeds through the NRCS approval process.

## SKILLS, KNOWLEDGE, AND ABILITIES

This position requires a professional background in conservation easements intended to address preservation of agricultural and natural resource lands that provide public benefit. It is also strongly desired that applicants have at least one year of experience or exposure with NRCS processes and ACEP or RCPP programs, and three-years' experience desired or certificate of training associated with conservation easement acquisition and stewardship.

## SALARY

\$65,000-\$75,000 per year  
Depending on Experience

## BENEFITS

- Public Employees Retirement System (PERS);
- Health and dental coverage
- Life insurance policy
- Annual leave, sick leave, and paid holidays.

## LOCATION

The physical location for this position in Washington state will be determined based on the physical location of the successful candidate. The position has the option to be fully remote or hybrid at the Skagit CD (or other host CD).

## QUALIFICATIONS:

- Candidates for this position should have real estate experience, legal background, land conservation experience, and/or familiarity with USDA Natural Resources Conservation Service (NRCS) processes and/or the Agricultural Conservation Easement Program (ACEP) Program, Regional Conservation Partnership (RCPP) Program, or state/county land conservation programs.
- Experience implementing conservation easements and working with land trusts is strongly preferred.
- It is also desired that a candidate has facilitation or conflict resolution skills to resolve issues to achieve successful project outcomes.
- The successful candidate will have demonstrated project management skills and the ability to advance multiple, complex projects at the same time.
- The position requires the use of remote technology, strong attention to detail and excellent written and verbal communication skills.

### **Skagit Conservation District is an Equal Opportunity Employer**

committed to an inclusive work environment and to cultivating a staff team representing the full diversity of the communities in which we live and work. We seek to recruit, develop, and retain talented people from a diverse candidate pool.

**To view the full job description, please visit**  
<https://www.skagitcd.org/employment>

## HOW TO APPLY:

Submit application, cover letter and resume with at least three professional references to Skagit CD via [skagitcd@skagitcd.org](mailto:skagitcd@skagitcd.org). This position will remain open until filled; the cutoff date for review of applications will be 4:00 pm, Monday, June 10th. Applicants may be subject to a background check.

For more information contact Emmett Wild at 360-428-4313.



## ABOUT SKAGIT CD

Providing natural resource support and education to Skagit county since 1942

We are a non-regulatory, locally-led special purpose district that, empowers people to care for their natural resources through their own land management decisions using science based best practices & financial assistance.

Skagit Conservation District  
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